T2.2-01: Assessment Schedule - Health and Safety Requirements

Submit the following documents as a minimum with your tender:

1. The Tenderers must provide their own project specific health and safety Plan.
2. Health and safety cost breakdown (Bill of Quantities)
3. Safety, Policy signed by the Chief Executive Officer, must include or cover the following five elements –
    - Commitment to Safety, prevention of pollution,
    - Continual improvement,
    - Compliance to legal requirements, appropriate to the nature of contractor's activities,
    - Hold management accountable for development of the safety systems
    - Include objectives and targets.
4. Table or outline the Roles & Responsibilities, such as S16.2 CEO, CR8.1 Construction manager, CR8.2 Assistant Construction manager, CR8.5 Safety officer, CR8.7 Construction Supervisor, CR8.8 Construction assistant supervisor, CR9.1 Risk Assessor, 17.1 SHE Reps, etc. as per the Occupational health and safety Act 85 of 1993
5. List of job categories for project and competencies required per category and develop a training Matrix for all employees who will be working on the project. This matrix must include Management and highlight training planned
6. Overview of the project specific Baseline Risk Assessment (RA), indicating major activities of the project
7. **Three years** synopsis of SHE incidents, description, type and action taken to prevent re-occurrence.
8. Complete and return with tender documentation the Contractor Safety Questionnaire included as an Annexure B.

Attach submissions to this schedule:

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TThe assessment of the Tenderer's Health and Safety Requirements will be as follows:

Assessment remarks						
Criterions/ Measures	**SHE Plan, Letter of Good standing & Safety, Health & Environmental Policy**	**Roles & Responsibilities as stipulated from above**	**List of Job Categories for project as stipulated from above**	**Overview of the project specific Baseline Risk Assessment (RA), indicating major activities of the project namely:**	**Three years synopsis of SHE incidents, descriptions, type and action taken**	**Complete and return the *Contractor* Safety Questionnaire attached hereto**
Not submitted	The Tenderer has submitted no information or inadequate information to determine a score.					
Poor: Submitted,not scope specific and coherent	SHE Plan is not project specific and information supplied is totally insignificant to archieve the required standard of service. The Health and safety bill of quantities supplied is totally insignificant to achieve the required standard of service. 1 of the 5 key policy	Roles and responsibilities do not meet the Occupational health and safety Act as per construction regulations and TFR health and safety specification.	Key responsible persons are not included on training matrix as per proposed organogram structure.	Information supplied is totally insignificant/inadequate to achieve the required standard of service.	Information supplied is totally insignificant/inadequate to achieve the required standard of service.	Information supplied is totally insignificant/inadequate to achieve the required standard of service.

	components are recognized and meet the *Employer's* requirement.					
Fair Submitted,scope specific, coherent and lacks evidence	SHE plan is project specific, but the information lacks convincing evidence, that stated *Employer's* requirements will be met. The information provided in the Health and safety bill of quantities is poor and lacks convincing evidence.There's a medium risk that stated *Employer's* requirments will not be met. 2 of the 5 key policy components are recognized and meet the *Employer's* requirement.	Roles and responsibilities are unlikely to ensure compliance as per the w*orks* information and not in line with OHS Act and TFR health and safety specification.	Not all key responsible persons are included in the training matrix. Trainings matrix submitted does not cover all SHE training listed on Health and Safety specification. Training matrix not signed by responsible personnel.	Poor response/answer/solution lacks convincing evidence, medium risk that stated *Employer's* requirements will not be met.	Poor response/answer/solution lacks convincing evidence, medium risk that stated *Employer's* requirements will not be met.	Poor response/answer/solution lacks convincing evidence, medium risk that stated *Employer's* requirements will not be met.
Good	SHE plan is project specific. The information	Satisfactory response on roles	Satisfactory response on the list of job	Satisfactory response/answer/solu	Satisfactory response/answer/sol	Satisfactory response/answer/solution

Submitted scope specific, coherent and has some evidence.	is satisfactory to the particular aspect, and evidence given is sufficient that *Employers* requirements will be met. The information provided in the Health and safety bill of quantities is satisfactory and the evidence is convincing, that stated *Employer's* requirments will be met. 3 of the 5 key policy components are recognized and meet the *Employer's* requirements.	and responsibilities as per *Employer's* requirements.	categories and trainings as per proposed project organogram structure. Training matrix covers most of the trainings listed on TFR Health and safety specification.	tion to the particular aspect of the requirement, evidence given that the stated *Employer's* requirements will be met.	ution to the particular aspect of the requirement, evidence given that the stated *Employer's* requirements will be met.	to the particular aspect of the requirement, evidence given that the stated *Employer's* requirements will be met.
Better Submitted,scope specific, coherent and has nearly all of the evidence required.	SHE plan is project specific. The information is good and demonstrate real understanding & ability to meet stated *Employer's* requirements. The information	Roles and responsibilities are likely to ensure compliance as per Works Information, OHS Act and TGC health and safety specification.	Most of key persons listed on the training matrix as per proposed project organogram structure. Trainings specified on the matrix are in line with TFR health and safety specification.	Good response/answer/solution which demonstrates real understanding and evidence of ability to meet stated *Employer's* requirements.	Good response/answer/solution which demonstrates real understanding and evidence of ability to meet stated *Employer's* requirements.	Good response/answer/solution which demonstrates real understanding and evidence of ability to meet stated *Employer's* requirements.

	provided in the Health and safety bill of quantities is good and demonstrates real understanding and evidence of ability to meet stated *Employer's* requirements. 4 of the five key policy components are recognized and meets the *Employer's* requirements.					
Best/excellent Submitted,scope specific, coherent and has substantial evidence for all items.	She plan is project specific. The information is very good and gives real confidence that the tenderer, is most likely to ensure compliance with stated *Employer's* requirements. The information provided in the Health and safety bill of quantities is very good and gives real confidence that the	Roles and Responsibilities most likely to ensure compliance as per requirements of OHS Act and TFR Health and Safety Management Specification.	Training matrix include Management and all employees /personnel in the project. Training matrix had been signed by responsible personnel.	Very good response/answer/solution gives real confidence that the tenderer is most likely to ensure compliance with stated *Employer's* requirements.	Very good response/answer/solution gives real confidence that the tenderer is most likely to ensure compliance with stated *Employer's* requirements.	Very good response/answer/solution gives real confidence that the tenderer is most likely to ensure compliance with stated *Employer's* requirements.

	tender is most likely to ensure compliance with stated stated *Employer's* requirements. All 5 key policy components are recognized and meets the *Employer's* requirements.					